

MINUTES
ORGANIZATIONAL MEETING
MOOSE LAKE CITY COUNCIL
Wednesday, January 12, 2022, 4:00 pm; City Hall

PRESENT: Mayor Ted Shaw, Councilor Walter Lower, Councilor Doug Juntunen, Councilor Greg Sarvela, Councilor Kris Huso

OTHERS PRESENT: City Administrator Ellissa Owens, Public Works Superintendent Phil Entner, Chief of Police Darren Juntunen, Deputy Clerk Ryan McKeon, Tyler Yngsdal w/SEH, Theresa Lekander.

OATH OF OFFICE – CITY COUNCILORS AND MAYOR

1. **CALL TO ORDER** – Organizational meeting called to order by Mayor Shaw.

A. Pledge of Allegiance

B. Approval of Agenda

- Motion made to approve Agenda by Councilor Huso, seconded by Councilor Lower. Vote: Yes – Sarvela, Juntunen, Huso, Lower. No – 0.

2. **CONSENT AGENDA**

3. **PUBLIC COMMENT**

*This time is reserved comments from the public on matters not listed on the agenda.
Please keep comments to 3 minutes.*

4. **DEPARTMENTAL REPORTS**

5. **PREVIOUSLY DISCUSSED BUSINESS**

6. **NEW BUSINESS**

A. Committee and Board Appointments

- Motion made to accept the annual appointments of City Attorney, City Engineer, City Financial Advisor, Bond Counsel, City Auditor, City Fund(s) Depository and Official City Newspaper by Councilor Juntunen, seconded by Councilor Lower. Vote: Yes – Sarvela, Juntunen, Huso, Lower. No – 0.
- Motion made to accept the annual appointments of Planning Commission, Economic Development Authority, Zoning Administrator and Housing & Redevelopment Authority by Councilor Huso, seconded by Councilor Lower. Vote: Yes – Sarvela, Juntunen, Huso, Lower. No – 0.
- Motion made to accept the annual appointments of Parks & Recreation Board, Library Board, Cemetery Board, Public Utilities Commission and Fie District Board by Councilor Sarvela, seconded by Councilor Huso. Vote: Yes – Sarvela, Juntunen, Huso, Lower. No – 0.
- Motion made to accept the annual appointments of City Officers and Officials; Mayor Pro Tem, Weed & Tree Inspector, Safety Officer, Waste Management Director, Building Official (Inspector), Animal Control Officer, Board of Health, Emergency Preparedness, and Cable Television Public Access Coordinator by Councilor Huso, seconded by Councilor Sarvela. Vote: Yes – Sarvela, Juntunen, Huso, Lower. No – 0.

- Motion made to accept the annual appointments of City Council Committees; Municipal Liquor Store, Police Protection, Administrative Committee, Cable Television Commission & Communications/Tech Committee, Chamber of Commerce, MN Department of Corrections Advisory Committee, Active Living Coalition as well as City Administration and Department Directors; City Administrator/City Clerk-Treasurer, Deputy Clerk/Finance Director, Electronic Fund Transaction Designation, Public Works Superintendent, Chief of Police, Municipal Liquor Store Manager, Library Director and Motor Vehicle – Deputy Registrar by Councilor Juntunen, seconded by Councilor Sarvela. Vote: Yes – Sarvela, Juntunen, Huso, Lower. No – 0.

7. **REPORTS AND CORRESPONDENCE**

8. **COMMITTEE AND BOARD MEETING MINUTES**

9. **ANNOUNCEMENTS**

10. **ADJOURNMENT**

- Motion made to adjourn at 4:13 p.m. by Councilor Huso, seconded by Councilor Lower. Vote: Yes – Sarvela, Juntunen, Huso, Lower. No – 0.

Recorded by: Paula Arnold